



## WATER USAGE POLICY

### 1. Purpose

This policy sets out the organization's commitment to responsible water use, conservation, and management. Water is a critical natural resource, and efficient usage is essential to ensure sustainability, support operations, and protect the environment.

### 2. Scope

This policy applies to all employees, contractors, suppliers, and stakeholders involved in the organization's operations, facilities, and projects.

### 3. Policy Statement

We are committed to:

- Using water responsibly and efficiently across all operations.
- Minimizing water wastage, pollution, and contamination risks.
- Complying with local, national, and international water-related regulations.
- Promoting water conservation awareness among employees, suppliers, and communities.
- Supporting water sustainability initiatives and innovations.

### 4. Objectives

- Monitor and measure water consumption across operations.
- Reduce freshwater usage and encourage recycling and reuse of treated water where possible.
- Implement water-efficient technologies and practices.
- Prevent discharge of untreated wastewater into natural ecosystems.
- Raise awareness on water conservation through training and communication.

### 5. Implementation Measures

- Conduct periodic water audits and set reduction targets.
- Install water-efficient fixtures, equipment, and recycling systems.
- Collect and use rainwater where feasible.



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- Treat and reuse wastewater in non-potable applications.
- Educate employees and contractors on water-saving practices.

## 6. Monitoring & Reporting

- Regularly track water usage and report performance.
- Establish KPIs for water consumption, recycling, and discharge quality.
- Share progress in sustainability or annual reports for transparency.

## 7. Roles & Responsibilities

- **Management:** Provide leadership, resources, and oversight for water management.
- **Environmental & Facility Teams:** Implement conservation initiatives, monitor usage, and report outcomes.
- **Employees & Contractors:** Follow water-saving guidelines and avoid wastage.

## 8. Review

This policy will be reviewed annually (or as required) to ensure effectiveness, alignment with new technologies, and compliance with water regulations.

Prepared By

Approved By